
To

Date: 6th May 2023

The Principal
AITS, Rajampet

Sir,

Sub:- Monthly Report – Library Committee – April 2023 – Reg.

- 1) N-List (e- Shodh Sindh) membership has been renewed for e-Journals.
- 2) IEEE- All Society Periodicals Package (ASPP) e - journals have been subscribed for renewal for one year period from 1st April 2023 to 31st march 2024.
- 3) Knimbus (JNTUA – Consortia of e-resources) has been approved for new subscription.
- 4) Regular Transactions are being carried on as usually.

Thanking You Sir

Yours faithfully

Chenna Reddy S. 06/05/2023

Chenna Reddy S.
Co - Ordinator
Library Committee.

LIBRARIAN
A.I.T.S, RAJAMPET.

Date: 5th June 2023

To

The Principal
AITS, Rajampet

Sir,

Sub:- Monthly Report - Library Committee - May 2023 - Reg.

- 1) Note file submitted for approval of 100 print journals, placed order for renewal subscription to the institute library for the benefit of students and staff members, for one year period from January 2023 to December 2023.
- 2) Knimbus (JNTUA - Consortia of e-resources) has been subscribed.
- 3) Regular Transactions are being carried on as usually.

Thanking You Sir

Yours faithfully

Chenna Reddy S.
Chenna Reddy S.

Co - Ordinator
Library Committee.

LIBRARIAN
A.I.T.S, RAJAMPET.

To

Date: 3rd July 2023

The Principal
AITS, Rajampet

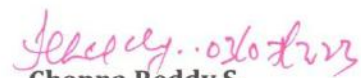
Sir,

Sub:- Monthly Report – Library Committee – June 2023 – Reg.

- 1) Note file is submitted to the principal for approval of J-Gate: Engineering and Technology e-journals to subscribe for renewals.
- 2) Data prepared and submitted to the Fact Finding committee members.
- 3) Regular Transactions are being carried on as usually.

Thanking You Sir

Yours faithfully



Chenna Reddy S.
Co – Ordinator
Library Committee.

LIBRARIAN
A.I.T.S, RAJAMPET.

To
The Principal
AITS, Rajampet

Date: 24th July 2023

Sir,

Sub:- Monthly Report - Library Committee - July 2023 - Reg.

- 1) J-Gate: Engineering and Technology e-journals has been subscribed for renewals.
- 2) Note file submitted to the approval of new subscription for EBSCO-e-books. EBSCO- e-books has been subscribed to the institute library for the benefit of Students, Research Scholars and Staff members.
- 3) Regular Transactions are being carried on as usually.

Thanking You Sir

Yours faithfully

Chenna Reddy S. 24/07/23

Chenna Reddy S.
Co - Ordinator
Library Committee.

LIBRARIAN
A.I.T.S, RAJAMPET.

To

Date: 31st August 2023

The Principal
AITS, Rajampet


Sir,

Sub:- Monthly Report - Library Committee - August 2023 - Reg.

- 1) J-Gate: Social Science and Humanities e-journals have been subscribed for the Departments of Business Administration and Humanities & Basic Sciences.
- 2) Indoor Plants are procured for the purpose of beautification of the Central Library.
- 3) A Circular was released to all the staff members to submit the filled indent forms for placing orders to the book suppliers.
- 4) A Circular was released to all the members of the library to utilize the library services regularly.
- 5) Regular Transactions are being carried on as usually.

Thanking You Sir

Yours faithfully


Chenna Reddy S.
Co - Ordinator
Library Committee.

LIBRARIAN
A.I.T.S, RAJAMPET.

To

Date: 30th September 2023

The Principal
AITS, Rajampet


Sir,

Sub:- Monthly Report - Library Committee - September 2023 - Reg.

- 1) Minutes of the Meeting conducted for all the Library Advisory Committee members in the Central Library to discuss about library needs on 26th September 2023.
- 2) Latest information with Photographs forwarded to the System Analyst for updation of college library website.
- 3) Two foam sheet images are procured and attached inside the library wall for motivation of the students.
- 4) Regular Transactions are being carried on as usually.

Thanking You Sir

Yours faithfully


Chenna Reddy S.
Co - Ordinator
Library Committee.
LIBRARIAN
A.I.T.S, RAJAMPET.

To

Date: 31st October 2023

The Principal
AITS, Rajampet


Sir,

Sub:- Monthly Report - Library Committee - October 2023 - Reg.

- 1) Filled books indent forms have been received from the Departments of MCA, MBA, AI&ML and AI&DS, then placed order to the Shah Book House, Hyderabad.
- 2) Quotations are received for Library Readers Tickets and prepared Comparative Statement for placing orders after getting approval from the Honorable Secretary.
- 3) 243 books have been received from Shah Book House, Hyderabad and entered in the stock register.
- 4) Regular Transactions are being carried on as usually.

Thanking You Sir

Yours faithfully


Chenna Reddy S.
Co - Ordinator
Library Committee.
LIBRARIAN
A.I.T.S, RAJAMPET.

To
The Principal
AITS, Rajampet

Date: 4th December 2023

Sir,

Sub:- Monthly Report - Library Committee - November 2023 - Reg.

- 1) National Library Week - 2023 has been organized by the Central Library and prizes distributed to the winners of the events.
- 2) Filled books indent forms have been received from the Department of EEE, then placed order to the Shah Book House, Hyderabad.
- 3) 1600 Library Readers Tickets are placed order to Sri Gowri Shankar Printers, Rajampet.
- 4) 15 No's.of Exide PS 12V/42AH batteries have been received from Rishi Traders, Rayachoty, Annamayya - Dist.
- 5) Regular Transactions are being carried on as usually.

Thanking You Sir

Yours faithfully

Chenna Reddy S.
Chenna Reddy S.

Co - Ordinator

Library Committee.

LIBRARIAN
A.I.T.S, RAJAMPET.

To

Date: 3rd January 2024

The Principal
AITS, Rajampet

Sir,

Sub:- Monthly Report - Library Committee - December 2023 - Reg.

- 1) UPS spare parts - DC Card and Charging Cards have been received and installed by the Technician, Sri Ram Engg. and Controls, Hyderabad .
- 2) 1600 Library Readers Tickets have been received from Sri Gowri Shankar Printers, Rajampet.
- 3) 384 books have been received from Shah Book House, Hyderabad and entered in the stock register.
- 4) 4 Foam Sheet Boards(Keep Silence), Stickers(96) have been received from Rafi Arts, Rajampet.
- 5) Four new Tube lights are replaced by the electrician with request on Central Library.
- 6) Regular Transactions are being carried on as usually.

Thanking You Sir

Yours faithfully

Chenna Reddy S.
Chenna Reddy S.

Co - Ordinator
Library Committee.

LIBRARIAN
A.I.T.S, RAJAMPET.